HORIZONS

YOUR LEADERSHIP JOURNEY



Education Authority

Programme Assessment Criteria 2025

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Application and Assessment

Selection and Award

Organisations who meet the Eligibility Criteria (Essential) will progress to application assessment under the criteria outlined above. The assessment criteria will be used to score each application and based on merit (top score to lowest score) and the delivery area applied, an organisation will be selected.

Eligibility Criteria (Essential)

Applicant organisations must meet the criteria below to be eligible to apply and be in receipt of this funding.

	Criterion	Assessment & Minimum Grade Required
1	**Be a registered and verified Local Voluntary Youth Organisation before the 17 May 2024 with the Education Authority which includes as part of verified status that your organisation has:** • **Safeguarding and Child Protection Policies that meet the requirements outlined for the scheme (**see requirements here) • **Organisation Governance Arrangements in place to meet the requirements of Bonafede status (**see requirements here)	Education Authority will base this on the information we already hold on file for your organisation. Unverified organisations can still apply if they meet criterion, if successful through assessment a successful verification visit will be required to receive an offer of funding.
2	**Be a registered Local Voluntary Youth Organisation that is based within the District Electoral Area you are applying for**	Applicants will be required to declare this is the case on the application. The Education Authority will cross-reference your organisations post-code to confirm it is within the District Electoral Area

Application Assessment

All applicants will be required to provide a response and evidence to the following questions. Each of your questions will be assessed against the established assessment criteria outlined. Applicants are required to score at least “Meets Requirements” across all questions to be considered for award.

- Proven Track Record – Provide Evidence of your proven track record in relation to youth work delivery, meeting the needs of children and young people within the selected programme target area.
- Demonstrate how you will successfully deliver – Provide an outline in your response how you will effectively deliver all aspects of the programme.

Successful organisations will be identified based on merit order of assessment (highest marks) against each delivery area applied for.

Proven Track Record Assessment Criteria

Provide evidence of your proven track record in relation to youth work delivery, meeting the needs of children and young people within the selected programme area. (Maximum 750 Words)

Mark	DESCRIPTION	Score Range
Excellent	Excellent response that evidences: • Significant experience and evidence of effectively working with children and young people in the geographical area. The response demonstrates the impact and quality of their Youth Work delivery, relevant to the themes of work specific to this funding opportunity. • Compliance with returns and reporting requirements in an accurate, timely and consistent manner. • Clear evidence of the organisation's commitment to continuous improvement, through effective Quality Assurance processes including ongoing Reflective Practice.	31-40
Good	A good response that evidences: Evidence of experience in working effectively to meet the needs of children and young people in the geographical area. • Compliance with returns and reporting requirements in an accurate, timely and consistent manner. • Evidence of reflective practice within youth work delivery.	21-30
Meets Requirements	An adequate response which indicates: • Reference experience in working to meet the needs of children and young people within the geographical area but lacks evidence. • Compliance with returns and reporting requirements is referenced.	11-20
Failed to Address	The response does not clearly evidence a proven track record of successful Youth Work delivery within the geographical area outlined in the programme Opportunity.	0-10

Applicants Require a minimum of 11 marks for their application to be considered.

Demonstrate how you successfully delivery Assessment Criteria

Please outline in your response how you will effectively deliver all aspects of the programme outlined under 'Delivery expectations' in the information pack. (Maximum 1000 Words)

Mark	DESCRIPTION	Score Range
Excellent	An excellent response demonstrates that the organisation will deliver high quality Youth Work, achieving the desired impact of the of the programme opportunity. The response includes: • A strong understanding of the programme opportunity • A well-considered strategy, including engagement with other Local providers in the designated area, to recruit Children and Young People who would most benefit from delivery. • A clear outline of how the organisation will support measuring impact and celebrate success including inclusive methodologies. • A clear outline of how the organisation will embed CRED Policy, and the Emotional Health & Wellbeing Framework	31-40
Good	A good response demonstrates that the organisation will deliver Youth Work, achieving the desired impact of the of the published programme opportunity. The response includes: • A good understanding of the published funding opportunity • A plan to ensure recruitment is targeted and well considered, based on assessed need. • A description of how this delivery is additional to Core Youth Work Provision within the designated area. • An outline of how the organisation will support measuring impact and celebrate success. • An outline of how the organisation will embed Emotional Health & Wellbeing Framework and CRED as part of delivery, including inclusive methodologies	21-30
Meets Requirements	A meets requirements response demonstrates that the organisation will deliver Youth Work, achieving the desired impact of the of the programme opportunity. The response includes: • An understanding of the published programme opportunity • Reference to a targeted recruitment process • Reference to additionality to Core Youth Work Provision within the designated area • An outline of how they will support measuring success. • Reference to the Emotional Health & Wellbeing Framework and CRED Policy as part of delivery	11-20
Failed to Address	Response that fails to address the question which does not outline and/or fails to reference any of the following: • An understanding of the published programme opportunity • A targeted recruitment processes. • Clear additionality to Core Youth Work Provision within the designated area • How they will measure impact • How they will embed the Emotional Health & Wellbeing Framework and CRED Policy as part of delivery	0-10

Applicants Require a minimum of 11 marks for their application to be considered.

Application Timeline

The Education will release and assess applications to the following timeline:

Action	Dates/Times
Open call for applications	14 January 2025 @ 4pm
Information Workshops*	20 – 24 January 2025
Application Close	4 February 2025 @ 4pm
Assessment of Applications	10 – 14 February 2025
Notification of Award (Subject to Funding)	17 February 2025

**Dates and venues will be posted on social media and made available for online sign up*