

Mencap NI

Inclusion Review

Support to Local Services to work
with Children and Young People
with ASD and additional needs

Inclusion Health check

Inclusion is nothing more than good practice. It is an ongoing process that requires groups to be proactive and take action.

On Arrival

Is there someone to greet people when they arrive?

Yes No Partly

Action:

Do you feel the entrance to your building welcoming?

Yes No Partly

Action:

Can young people be dropped off and picked up close to the entrance of the venue?

Yes No Partly

Action:

Is there is signage -not just words

Yes No Partly

Action:

Is the main entrance accessible and welcoming?

Yes No Partly

Action:

Do staff and volunteers introduce themselves to new members?

Yes No Partly

Action:

Does your club or group offer a buddy system?

Yes No Partly

Action:

Are new members shown around the building? Do you explain health & safety?

Yes No Partly

Action:

Are new members informed of all programmes & activities?

Yes No Partly

Action:

Does your group/club have a clear code of conduct? Are they visible?

Yes No Partly

Action:

Are new members asked to join activities on the first night?

Yes No Partly

Action:

Do established members engage with new members?

Yes No Partly

Action:

Do you discuss disability awareness and equality with youth groups?

Yes No Partly

Action:

Do you feel your club is welcoming?

Yes No Partly

Action:

Parents

Are parents welcome into the building and shown around?

Yes No Partly

Action:

Does your club/group communicate well with parents?

Yes No Partly

Action:

Are notice boards kept up to date and have clear/accessible information?

Yes No Partly

Action:

Communication

Is written information accessible to all- easy read, large print, audio?

Yes No Partly

Action:

Do you network with other services including the disability sector?

Yes No Partly

Action:

Are staff and volunteers trained in basic disability awareness?

Yes No Partly

Action:

Do staff have the skills to communicate with young people with sensory disabilities?

Yes No Partly

Action:

Do staff have the skills to communicate with young people with ASD and/or additional needs?

Yes No Partly

Action:

Are staff able to communicate using different techniques?

Yes No Partly

Action:

Programming

Are young people with a disability involved in decision making e.g. youth committee, consultations?

Yes No Partly

Action:

Does the club/group have a written policy on equality and inclusion?

Yes No Partly

Action:

Would the centre consider an inclusion worker?

Yes No Partly

Action:

Does the club/group have strategies in place for promoting inclusion and differences?

Yes No Partly

Action:

Does the club/group have strategies in place for promoting friendships within the club activities?

Yes No Partly

Action:

Can everyone join in with the different activities and sessions equally?

Yes No Partly

Action:

Programming

Are programmes designed with all levels of ability in mind?

Yes No Partly

Action:

If young people have communication difficulties can staff explain activities?

Yes No Partly

Action:

Does the group/club have a quiet space for young people who get overwhelmed?

Yes No Partly

Action:

Can Background noises be minimised (where possible)?

Yes No Partly

Action:

Are young people able to communicate via text, email, social media with staff?

Yes No Partly

Action:

Does staff communicate re programming/activities with young people regularly?

Yes No Partly

Action:

Training needs:

Training

Completed

Learning Disability Awareness training

Yes No

ASD awareness training

Yes No

Buddy mentor training for youth

Yes No

Behaviours that challenge

Yes No

Accessibility- planning and adapting practice

Yes No

Action needed

Specialised

Completed

Makaton

Yes No

Sign Language

Yes No

Epilepsy

Yes No

Personal Care

Yes No

Action needed

Commitment

Group/club

Staff contacts

email

Number

Address

Review of
Actions

Date:

Commitment to Inclusion

Signed on behalf
of club/group:

Signed By Mencap
NI: