



Mencap NI

Inclusion Review

Support to Local Services to work with Children and Young People with ASD and additional needs



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Inclusion is nothing more than good practice. It is an ongoing process that requires groups to be proactive and take action.

On Arrival
Is there someone to greet people when they arrive?
Yes No Partly
Action:
Do you feel the entrance to your building welcoming?
Yes No Partly
Action:
Can young people be dropped off and picked up close
Can young people be dropped off and picked up close to the entrance of the venue?
Yes No Partly
Action:
Is there is signage -not just words
Yes No Partly
Action:
Is the main entrance accessible and welcoming?
Yes No Partly
Action:



Do staff and volunteers introduce themselves to new members?
Yes No Partly
Action:
Does your club or group offer a buddy system?
Yes No Partly Action:
Are new members shown around the building? Do you explain health & safety?
Yes No Partly
Action:
Are new members informed of all programmes & activities?
Yes No Partly Action:
Does your group/club have a clear code of conduct? Are they visible?
Yes No Partly
Action:
Are new members ask to join activities on the first night?
Yes No Partly
Action:

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Do established members engage with new members?			
Yes No Partly Action:			
Do you discuss disability awareness and equality with youth groups?			
Yes No Partly Action:			
Do you feel your club is welcoming?			
Yes No Partly Action:			
Parents			
Are parents welcome into the building and shown around?			
Yes No Partly Action:			
Does your club/group communicate well with parents?			
Yes No Partly Action:			
Are notice boards kept up to date and have clear/accessible information?			
Yes No Partly Action:			

Communication

Yout
Is written information accessible to all- easy read, large print, audio?
Yes No Partly
Action:
Do you network with other services including the disability sector?
Yes No Partly
Action:
Are staff and volunteers trained in basic disability awareness?
Yes No Partly
Action:
Do staff have the skills to communicate with young people with sensory disabilities?
Yes No Partly
Action:
Do staff have the skills to communicate with young people with ASD and/or additional needs?
Yes No Partly
Action:
Are staff able to communicate using different techniques?
Yes No Partly
Action:

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Programming

FIOgramming	Yout
Are young people with a disability involved in decision making e.g. youth committee, consultations?	
Yes No Partly	
Action:	
Does the club/group have a written policy on equality and inclusion?	
Yes No Partly	
Action:	
Would the centre consider an inclusion worker?	
Yes No Partly	
Action:	
Does the club/aroun have strategies in place for	
Does the club/group have strategies in place for promoting inclusion and differences?	
Yes No Partly	
Action:	
Dece the club arrough are strategies in place for promoting	
Does the club/group have strategies in place for promoting friendships within the club activities?	
Yes No Partly	
Action:	
Can everyone join in with the different activities and sessions equally?	
Yes No Partly	
Action:	

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Programming

Yout
Are programmes designed with all levels of ability in mind?
Yes No Partly
Action:
If young people have communication difficulties can staff explain activities?
Yes No Partly
Action:
Does the group/club have a quiet space for young people who get overwhelmed?
Yes No Partly
Action:
Can Background noises be minimised (where possible)?
Curr Buckground hoises be minimised (where possible):
Yes No Partly
Action:
Are young people able to communicate via text, email, social media with staff?
Yes No Partly
Action:
Does staff communicate re programming/activities with young people regularly?
Yes No Partly
Action:

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Training needs:

Training

Learning Disability Awareness training

ASD awareness training

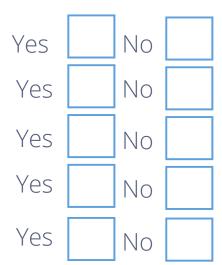
Buddy mentor training for youth

Behaviours that challenge

Acessibility- planning and adapting practice

Completed

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Action needed

Specialised

Makaton

Sign Language

Epilepsy

Personal Care

Completed

Yes	No	
Yes	No	
Yes	No	
Yes	No	

Action needed

Commitment

Group/club	
Staff contacts	
email	
Number	
Address	
Review of Actions	Date:
Commitr	nnet to Inclusion
Signed on behal of club/group:	f
Signed By Menca NI:	p