



Application Guidance For Planned Interventions Programme 2023/2024

These notes must be read alongside the Terms & Conditions Document found at www.eanifunding.org.uk/plannedintervention

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1. Introduction

Funding is made available each year from The Executive Office (TEO) for the provision of the Planned Interventions Programme. Each successful application will receive a maximum of £6,000. **All awards are dependent on the availability of funding from approved budgets.**

Applicant groups must be from the voluntary and community sector and demonstrate a good track record in delivering projects, completing financial monitoring, and submitting returns by set deadlines [If you are currently not registered with EA Youth Service, please see page 12 of Terms & Conditions document](#)

This funding is aimed at:

Young people in interface areas and areas where there is the potential of heightened social unrest during the period of the 1st June 2023 to the 7th of November 2023, particularly on weekends, evenings and during the traditional times of community events. It seeks to provide positive alternatives for young people at risk of becoming involved in anti-social behaviour, sectarianism and recruitment from paramilitary gangs, and to address heightened inter and intra community tension around interfaces.

Applications must demonstrate how they meet each of the following outcomes:

Outcome 1 - Reduction in number of crime and antisocial behaviour incidents in the areas where the young people live

Outcome 2 - Reduction in the number of young people engaging in risk taking behaviours

Outcome 3 - Increase in the % of young people who think favourably about young people in the other community

EA Youth Service Regional Assessment of Need (2020-23)

The [EA Youth Service Regional Assessment of Need](#) (2020-23) identified Living in Safety & Stability as one of the key themes for the Youth Sector. The Planned Interventions Programme provides opportunities for groups to develop a Programme, which is responsive in approach, and supports young people and their communities. It is about investment in our young people with a strength-based approach, to provide positive alternatives for them, building relationships and connections and developing an exit strategy to help create the beginning of a longer-term pathway for them.

This Programme is about supporting youth work interventions, on and/or near interfaces, those both physical and visible and those invisible, as well as new and emerging divisions. The reach of the Programme includes areas experiencing both inter and intra community conflict. Sectarian and nonsectarian violence has an adverse effect on our children and young people, in all aspects of their life, their well-being and development.

“Interface areas often have high levels of deprivation and poverty and those growing up in these areas are more likely to have lower educational attainment, poor career opportunities and engage in anti-social behaviour. Many rural areas also demonstrate separate living patterns, although these are not formally recognised as interface areas.”

A number of initiatives are included to support groups in meeting the Programme Outcomes and these include:

- Extension to the delivery period, from 1st June 2023 until 7th November 2023, to support interventions covering the Halloween period of 2023
- Opportunity to include an additional 12 hours of paid staff time to undertake detached youth work as part of the recruitment process and ensure the young people who will benefit most from the programme are targeted
- Opportunity to use funding to develop and implement a social action project as a key programme delivery mechanism, to improve relationships between young people and their community, and to promote volunteering as a legacy of the programme.
- Each application must be for one individual group, to a maximum of 25 young people. Groups can submit multiple applications for different cohorts of young people. Groups can only submit a maximum of 3 applications in total, and should prioritize their applications, based on assessed need. An applicant may also be named in further applications, as a partner (Delivery or Support).
- A merit list of all successful applications will be created, in a case where an applicant submits more than one successful application, their first successful application will be allocated funding in the first round, all other successful applications will be awarded using the same principle. In the second-round funding will be allocated to the next highest scoring applications. This process will be repeated to the point at which all available funds are exhausted

2. Applying to the Planned Interventions Programme

Applications can be accessed and completed online at www.eanifunding.org.uk/plannedintervention

Setting up an online account

Applications can only be made by registering an account on the Education Authority Youth Service Funding Portal

If your organisation already accesses funding from the Education Authority Youth Service, you should use those account details to log in to the Funding Portal and apply for Planned Interventions funding.

This will be the primary user for the Registration and Funding Portal. It is the responsibility of organisations to transfer their accounts as a result of staff changes, using the My Account Setting tab on the top right of the page

If this is not the case, your organisation must register for an account at the same website URL and request an online account. Please note that there may be a delay between registering an account and receiving an activation email that allows you to commence an application. **This will not be accepted as a valid excuse for late applications.**

1. Separate applications forms must be submitted for each proposed Planned Interventions application
i.e. an organisation may submit more than one application. There must be a different group of young people benefitting from each project, to a maximum of 3, as lead applicant
2. Please answer each question in the box provided. No additional documentation will be considered.
3. All safeguarding questions must be answered by groups, and failure to do so will mean the application will not be considered.
4. Please ensure you always hit the “Submit” button when ready to send for consideration

www.eanifunding.org.uk/plannedintervention contains support materials to help complete your application(s). This includes guidance notes, terms and conditions document and FAQ sections.

plannedintervention@eani.org.uk

Groups are encouraged to attend one of the funding support workshops for more information on the Programme and to receive additional support and guidance. Any general queries should be logged through

plannedintervention@eani.org.uk

Completed applications must be received by **4pm on Friday 21st April 2023**

As an additional measure of support to applicants, all those received by 4pm on Friday 7th April 2023 will be checked against essential criteria, and will have a chance to resubmit, if necessary, before the deadline of 4pm on Friday 21st April 2023

Key things to note:

- It is important to remember that an application is assessed on the information provided. If information is not included, it will not be deduced or considered by panel members. Paid help is unnecessary, and any costs incurred to do this, will not be covered.
- All questions have a maximum number of words that can be used, and the online system will not allow more than the word count allows
- Responses should be well structured and clearly linked to the question. It is recommended that bullet points and headings are used, if possible. Please provide clear and concise evidence in your responses
- Each grant fund is limited. Even if an application scores highly, funding cannot be guaranteed
- Programmes should deliver age-appropriate activities
- You may complete multiple applications, to a maximum of 3, as lead applicant. However, each programme will be assessed on its own merit and should engage different participants. Please note that each successful application requires an individual evaluation form, and finances should be arranged accordingly.
- Once a successful group receives their letter of offer, an early recruitment process is advised
- Please do not include internet links or additional references as evidence, as panel members will not consider these
- Explain all acronyms used and do not assume the panel know anything about your area. They will only assess on the evidence presented in application
- Applicants are not expected to submit a programme of activities. This should allow groups to work in a more flexible and responsive way to the young people and community needs. You must ensure you provide a well evidenced response in idea identification, recruitment and in meeting of the Programme outcomes. It is recommended you reference your intended Programme, or approach/plan to help provide evidence

3. Eligibility Criteria

Applications must meet the essential criteria to be admitted to the assessment process.

Essential Criteria:

Applicant groups **must be from the voluntary** and community **sector** and demonstrate a good track record in delivering projects, completing financial monitoring, and submitting returns by set deadlines. If you are currently not registered with EA Youth Service, please see page 12 of Terms & Conditions document

1. Applications to be submitted no later than 4.00 pm on **Friday 21st April 2023** **The online portal will close at exactly 4pm on this date, and applicants cannot submit after this time**
2. Programmes should be delivered during the period **1st June 2023 to 7th November 2023. Please note that early recruitment processes can occur. As soon as a successful applicant receives their letter of offer, they can begin recruitment**
3. The programme must specifically target young people **aged 9 – 25 years old** and must **divert young people away** from becoming involved in sectarian activities, civil disorder or other types of anti-social behaviour.
4. The programme must take place in an **interface area** or in an area where there is the potential for severely heightened unrest. This includes areas experiencing intra and inter community conflict. You may also apply if you can demonstrate with evidence, the need for an intervention because the young people you work with travel to other communities/interfaces to be involved in violence
5. Each individual application must be for one group of young people, to a maximum of 25 young people in total.

4. Child protection & Safeguarding

Guidance on the changes to pre-employment checking and safer recruitment practices for employers in voluntary units and schools was published by the Department of Education on 10th January 2014, entitled “Disclosure and Barring Arrangements: vetting requirements for those working or providing a service in youth organisations.”

The document is available at www.deni.gov.uk

Risk Assessment Processes

Where successful applicants propose to support their programme with the use of residential work or activities, including outdoor or adventurous activity, or where members of the public can access the facility, a comprehensive risk assessment must be undertaken, and approved through their respective management structure.

Groups are required to indicate in their application that they have a risk assessment process. Each organisation **MUST** maintain a risk register for all their programmes and activities

5. Assessment Process

Demand for funding will be competitive and is likely to exceed available budgets. Assessment panels will scrutinise every application against the matrix to ensure that the process is fair. Each application will be scored and ranked. Funding will be allocated on the highest scoring applications down to the point at which available funds are exhausted.

1. Applications will be checked to ensure they meet the eligibility criteria.
2. Only eligible applications will be provided to the assessment panels for scoring against the specific criteria of the grant applied for.
3. Based on the confirmed scores, and availability of budget, an offer of funding will be made.

Applicants should note the scoring system outlined in the matrix. This is found in the terms and conditions document. It is the responsibility of each applicant to ensure that all relevant information is included within the application. Assessments will be carried out by a panel using a scoring matrix, with a minimum threshold, above which applications are deemed successful. Applications will be ranked and those that score highest will receive available funds.

A quality assurance process facilitates consistent marking and ensures applicants meet the essential criteria, throughout the assessment process.

The decision of the panels is final but feedback may be given to unsuccessful groups on request through plannedintervention@eani.org.uk

6. Application form at a glance

Section 1	Organisation Details
<p>This section relates to the main contact details of the lead applicant. Please complete each section, using drop down arrows, as applicable.</p>	
Section 2	Your Project
<p>This section relates to the main contact details of the lead applicant. Please complete each section, using drop down arrows, as applicable.</p>	
Section 3	Our Children & Young People
<p>Any key partnerships in delivery must have details provided and it is important to know key agencies who may make referrals. Partnerships are encouraged, although not always necessary for Planned Interventions Programmes.</p> <p>Any letter of support will be requested from successful applicants after the assessment process.</p> <p>In the numbers of young people involved, please ensure you fully complete each section and ensure your statistics add up across the form.</p> <p>GROUP SIZE Applicants are expected to be working with smaller, more targeted groups of young people with a group size to a maximum of 25. Each application is for one group, to a maximum of 25.</p>	

Section 4

Programme Targets

Target Area:

Applicants will be expected to include statistical information in this section. Support and evidence to help demonstrate need is available from the following organisations (this is not an exhaustive list):

- PSNI (Local neighbourhood teams or through PSNI website)
<https://www.psni.police.uk/inside-psni/Statistics>
- Local PCSPs
- Good Relations Officers in your local District Council Areas (see page 16)
- NISRA
<https://www.ninis2.nisra.gov.uk/public/Home.aspx>
- Community Relations Council
- EA Local and Regional Assessments of need. These are comprehensive documents, which are evidence based. They should help you in identifying need, gaps in provision and some key statistics
<https://eanifunding.org.uk/local-assessment-of-need>

You must clearly demonstrate with evidence, the reason for your choice of area classification and the need for an intervention here. Anecdotal evidence can help demonstrate need, and must be well detailed- for example- community's experiences, youth and community workers observations, key information provided by stakeholders and statutory agencies

Interface barriers, peacelines and defensive barriers can be long established across many communities. However, an applicant can apply if they can provide evidence of their area, not set on a traditional interface, but where there is potential of severely heightened social unrest.

*An interface is not necessarily created along a physical barrier. At times they are invisible lines, but are divides within and between communities

Applicants are encouraged to provide evidence of very recent interface and area violence, as well as for historic areas. **Please do not assume the panel know anything about your area, you must provide evidence and detail.**

You may also have assessed a need to develop this intervention, to deal with current or legacy issues, in relation to intra or inter community violence. Please provide an outline if this, including evidence as detailed above.

Do not include internet links to evidence in your application as panel members will not have access to review.

Recruitment:

You must provide a profile of the young people involved in the programme. It is about young people who are engaged or at risk of engaging, in behaviours that place them, or the community at risk:

Outcomes and impact can only be assessed if the most appropriate participants are involved in the project.

Applicants may highlight any of the following (if relevant):

- At risk of or have been involved in crime and antisocial behaviour
- Have been referred via an agency such as Youth Justice, Probation, PSNI etc.
- Young people who are at risk of being exploited by paramilitaries or organised criminal gangs
- Young people who are engaged in behaviours that place them or the community at risk.
- Not currently involved in other youth work opportunities
- Excluded from school
- New participants identified through detached work, or other relevant recruitment methodologies

The profile of young people participating will be quality assured through monitoring visits.

Programme Outcomes:

Groups must clearly demonstrate how their project will meet each of the outcomes of the Programme.

Please note the timeframe for delivery has been extended to cover Halloween and not just the summer period. Please highlight the impact of your project in the months you have chosen to deliver and expected impact and outcomes.

Outcome 1:

How will programme delivery contribute towards a reduction in crime and antisocial behaviour incidents?

Make specific reference to the intended programme design. How often will they meet/duration/timings and what is the expected impact? When have you decided to run your programme within the delivery period and why? What type of programme are you intending to deliver (Personal and social development, residential, diversionary etc.) and why? Have you included any social action activity? What is the expected outcome to this?

It is understood that sometimes young people travel to meet others to be involved in interface violence and areas where there is severely heightened social unrest. You must provide evidence and a clear rationale for working with young people who do not live in these areas where these issues are. You must demonstrate how this intervention will still meet the Programme outcomes

Outcome 2:

How will programme delivery ensure a reduction in the number of young people engaging in risk taking behaviours?

Please demonstrate what risk taking behaviours the young people are involved in and how these have been assessed and evidenced? How then, will your intended programme help address this outcome? You may want to reference your intended programme design- and how any workshops/educational visits/residential/experiences could evidence this How will this intervention be challenging, rewarding and help young people make informed choices and decisions in a more positive way?

Outcome 3:

Increase the percentage of young people who think favourably about young people in the other community.

Applicants must highlight how, through this programme, they will encourage young people to develop a more positive attitude to others. This can be demonstrated by their ability to talk openly with others about their sense of identity, culture and traditions. You may also want to reference your intended programme design here. If you have included any good relations content- please highlight
The exit surveys each young person will need to complete as the programme ends, will help groups measure this outcome

Social action proposal

Social action has been used by groups in the Planned Interventions Programme, for many years, with great successes.

Groups may identify a social action activity to be undertaken as part of the programme delivery and may utilise some of the funding to meet the costs of this programme. **Note this is not compulsory for applicants but could help towards the meeting of the Programme outcomes.** Please refer to appendix 1 for more information on social action

Legacy and impact

After this programme completes, **what is the exit strategy for the young people?** Will they be signposted to other opportunities and what are these? Young people from Planned Interventions are encouraged to progress to T:BUC Camps and/or another good relations programmes/initiatives

Section 6	Programme Budget
<p>Provide a breakdown of costs, Please refer to terms and conditions document for eligible and ineligible costs.</p> <p>Please also provide detail on how your project provides value for money as this is part of your applications assessment. You may want to consider/detail, any in kind resources, staff ratios, added value or staffing costs etc.</p>	
Section 7	Programme Budget Upload
<p>The budget template provided at www.eanifunding.org.uk/plannedintervention is the only accepted version to be uploaded</p>	
Section 8	Declaration
<p>Applicants must agree to all conditions of funding before signing form and submitting application(s). These are clearly detailed in this form and through the online portal</p>	
Section 9	Bank & Accounting Information
<p>Applicants must agree to all conditions of funding before signing form and submitting application(s). These are clearly detailed in this form and through the online portal</p>	

7. Support with applications

EA T:BUC Team have organised a number of application support workshops which all applicants are strongly encouraged to attend. They provide advice on programme planning, completing the application form, resources for support and Programme outcomes. You may register for any of the workshops below, through the link below:

<https://www.eventbrite.co.uk/o/education-authority-funding-workshop-events-18191285824>

Date	Time	Venue
Wednesday 22nd March 2023	10.30 - 12.30	The Lodge Hotel Lodge Road Roundabout Coleraine BT52 1NF
Tuesday 28th March 2023	10.00 - 12.00	The Mount Business Centre 2 Woodstock Link Belfast BT6 8DD
Wednesday 5th April 2023	11.00 - 13.00	Online (<i>Links to be sent once registration is complete</i>)
Monday 17th April 2023	17.00 - 19.00	Online (<i>Links to be sent once registration is complete</i>)

If you have any additional queries, or would like to speak to a member of the team, please log this request for support through plannedintervention@eani.org.uk

Good Relations Resources

The EA T:BUC team launched the 2nd edition of their T:BUC Camps Good Relations Resource pack in 2021. This resource is packed full of great ideas, session plans, activities, and reflections to help groups plan, design, deliver, monitor, and evaluate their programmes. It is a very useful resource for Planned Interventions Programmes to.

Groups may access a digital copy of the resource through the link below:

<https://www.youthonline.org.uk/wp-content/uploads/2021/09/GRRP-design-we-b-low-quality.pdf%20>

Additional Resources

Some themed resources were developed by Regional Organisations as part of their Regional Development Funding Scheme Awards, EA. Resources are available from a range of youth work curriculum areas including good relations, participation and safety and stability. You can access these at:

<https://eanifunding.org.uk/youth-work-resources/>

Support during this period can also be sought from:

District Council Good Relations Officers

Located in every District Council area, Good Relations Officers (GROS) are responsible for promoting Equality and Good Relations work across the area and providing training and support. Applicants may also wish to seek advice and guidance regarding their applications from their local Good Relations Officer within their District Council or from the Community Relations Council.

Council	GRO & Contact Details
Antrim & Newtownabbey Borough Council	Jennifer Cole jennifer.cole@antrimandnewtownabbey.gov.uk
Ards & North Down Borough Council	Donna Mackey Donna.Mackey@ardsandnorthdown.gov.uk
Armagh City, Banbridge & Craigavon Borough Council	Diane Stinson Diane.Stinson@armaghbanbridgecraigavon.gov.uk
Belfast City Council	David Robinson RobinsonDavid@belfastcity.gov.uk
Causeway Coast and Glens Borough Council	Patricia Harkin Patricia.Harkin@causewaycoastandglens.gov.uk
Derry City & Strabane District Council	Amanda Biega Amanda.Biega@derrystrabane.com
Fermanagh & Omagh District Council	Tommy McLaughlin tommy.mclaughlin@fermanaghomagh.com
Lisburn & Castlereagh City Council	Victoria Jackson victoria.jackson@lisburncastlereagh.gov.uk
Mid & East Antrim Borough Council	Janet Shearer Janet.Shearer@mideastantrim.gov.uk
Mid Ulster District Council	Sean McElhatton Sean.McElhatton@midulstercouncil.org
Newry Mourne & Down District Council	Martina Flynn Martina.Flynn@nmandd.org

Northern Ireland Community Relations Council

The main office number is 02890 27500. Email info@nicrc.gov.uk

CLOSING DATE FOR APPLICATIONS
Friday 21st April at 4pm

Appendix 1 - Social Action

Social Action

Social action is not a compulsory element but encouraged through the Planned Interventions programme.

Social action has been defined as 'people coming together to help improve their lives and solve the problems that are important in their communities. It can include volunteering, giving money, community action or "simple neighbourly acts" (DCMS England, 2016).

Taking part in social action is associated with higher levels of wellbeing and resilience, improved self-confidence, and a greater sense of community involvement.

Within a divided society, a youth led social action project aimed at promoting goodwill across both communities or within a community targeted through the Planned Interventions Programme, can contribute to enhanced community relations impact, and provide a tangible means for young people to play a full and active role in improving good relations. They also help shine a very positive spotlight on young people and their incredible achievements in your Programme.

Social action projects can consist of:

- Community Projects: gardening, litter pick or clean ups, graffiti removal etc.
- Fundraising
- Working in partnership with charities or local support organisations to the benefit of others
- Raising awareness of issues in their communities to local councils, schools or others in authority/key decision-making roles
- Advocating on behalf of young people in their communities through research, presentations, interviews
- Campaigning in their communities on issues significant to them in a range of ways e.g. digital media
- Developing resources for their community

A feasible social action project will:

- Clearly demonstrate how the social action activity contributes towards the Programme outcomes.
- Support young people to confer the learning achieved through the Programme, to the wider communities in which they live.
- Reflect the efforts young people are willing to jointly make, to improve the lives of people in their communities.

Successful groups will be expected to ensure they evaluate the impact of their social action activity through their Evaluation Report.